

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Elizabeth Gray, Acting

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Warren Keogh, District 1
Noel Woods, District 2
Ronald Arvin, District 3
Mark Ewing, District 4
Cindy L. Bettine, District 5
Jim Colver, District 6
Vern Halter, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, FEBRUARY 15, 2011

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 01/18/11
- B. Regular Assembly Meeting: 01/18/11
- C. Special Assembly Meeting: 01/25/11

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

- 1. Reports from cities
- 2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee on School Issues
- 2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Military Air Space Expansion Environmental Impact Statement:
Major Michael Cabral

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Aviation Advisory Board: 05/20/10
 - b. Emergency Medical Services Board: 10/06/10, 11/03/10
 - c. Enhanced 911 Advisory Board: 10/12/10
 - d. Mayor's Blue Ribbon Sportsmen's Committee: 11/18/10,
12/03/10, 12/16/10, 12/30/10, 01/13/11
 - e. Wasilla-Lakes FSA Board of Supervisors: 11/08/10
2. Community Council Correspondence:
 - a. Big Lake Community Council: 11/10/10
 - b. Chase Community Council: 07/15/10
 - c. North Lakes Community Council: 10/26/10
 - d. Point MacKenzie Community Council: 08/12/10
 - e. South Knik River Community Council: 06/17/10
 - f. Susitna Community Council: 03/04/10, 07/01/10, 08/05/10,
09/02/10
 - g. Sutton Community Council: 09/09/10, 10/03/10, 10/14/10

G. INFORMATIONAL MEMORANDUMS

1. IM No. 11-043: MONTHLY REPORTING OF AMENDED CONTRACTS AND NEW AWARDS UNDER \$100,000, ALONG WITH SOLE SOURCE PROCUREMENTS, FOR THE PERIOD OF JANUARY 1, 2011, TO JANUARY 31, 2011.

VII. UNFINISHED BUSINESS

- A. Resolution Serial No. 11-023: A RESOLUTION COMMENTING ON THE SCOPING PORTION OF THE DEVELOPMENT OF AN ENVIRONMENTAL IMPACT STATEMENT CONCERNING THE PROPOSED MODERNIZATION AND ENHANCEMENT OF RANGES,

AIRSPACE, AND TRAINING AREAS IN THE JOINT PACIFIC ALASKA RANGE COMPLEX IN ALASKA. *(Sponsored by Assemblymember Keogh)*

(1) IM No. 11-038

VIII. VETO

IX. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)
(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 11-018: AN ORDINANCE ADOPTING THE NEW FLOOD INSURANCE STUDY DATED SEPTEMBER 9, 2009; ADOPTING THE NEW DIGITAL FLOOD INSURANCE RATE MAPS AND THE AMENDMENTS TO MSB 17.29, FLOOD DAMAGE PREVENTION.

a. IM No. 11-013

2. Ordinance Serial No. 11-019: AN ORDINANCE AMENDING MSB 17.55.010, SETBACKS; AND MSB 17.125 DEFINITIONS, TO ALLOW PEDESTRIAN WALKWAYS ON CERTAIN COMMERCIAL OR INDUSTRIAL BUILDINGS TO ENCROACH INTO SETBACKS.

a. IM No. 11-027

3. Ordinance Serial No. 11-020: AN ORDINANCE APPROPRIATING \$71,000 FROM THE GREATER PALMER CONSOLIDATED FIRE SERVICE AREA FUND BALANCE, FUND 259, TO FUND 405, PROJECT NO. 45215, FOR REPLACEMENT OF SUPPORT VEHICLE 35 AND PURCHASE OF RELATED EQUIPMENT.

a. Resolution Serial No. 11-022: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 45215 FOR REPLACEMENT OF SUPPORT VEHICLE 35 AND PURCHASE OF RELATED EQUIPMENT.

(1) IM No. 11-029

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA¹

1. RESOLUTIONS

- a. Resolution Serial No. 11-024: A RESOLUTION AMENDING THE SCOPE OF WORK FOR THE SKWENTNA LAND ACQUISITION/PLATTING, PROJECT NO. 25030, SUBPROJECT NO. 2400.
(1) IM No. 11-037
- b. Resolution Serial No. 11-025: A RESOLUTION MAKING RECOMMENDATIONS TO THE ALASKA BOARD OF FISHERIES CONCERNING UPPER COOK INLET PERSONAL USE SALMON FISHERY MANAGEMENT.
(Sponsored by Assemblymember Colver)
(1) IM No. 11-045
- c. Resolution Serial No. 11-026: A RESOLUTION APPROVING RECOMMENDATIONS TO THE BOARD OF FISHERIES THAT: (1) SOCKEYE AND KING SALMON STOCKS OF THE SUSITNA/YENTNA RIVER DRAINAGES BE DESIGNATED “STOCKS OF CONCERN”; (2) A MANAGEMENT PLAN BE PREPARED TO PROTECT NORTHERN DISTRICT SALMON STOCKS TRANSITING THE CENTRAL DISTRICT; AND (3) ESCAPEMENT GOALS FOR ALL SALMON SPECIES OF THE NORTHERN DISTRICT BE ESTABLISHED. *(Sponsored by Assemblymember Colver)*
(1) IM No. 11-046
- d. Resolution Serial No. 11-027: A RESOLUTION ADDING TO THE POLICY AND PROCEDURES OF THE ASSEMBLY. *(Sponsored by Mayor DeVilbiss)*
(1) IM No. 11-050

2. ACTION MEMORANDUMS

- a. AM No. 11-010: VACATION OF EAST BASKIN CIRCLE, SOUTH WITHERS LOOP, SOUTH POOL CIRCLE, EAST REINS CIRCLE, AND SOUTH CANTLE CIRCLE, LOCATED IN SECTIONS 17 AND 20, TOWNSHIP 17 NORTH, RANGE 1 EAST, SEWARD MERIDIAN,

¹ Resolution Serial Nos. 11-025 and 11-026 were pulled from the consent agenda and addressed separately.

ALASKA, WITHIN THE PROPOSED “THE RANCH PHASE 6B, TRACTS B1-B4.”

- b. AM No. 11-011: APPROVING THE DESTRUCTION OF BALLOTS FROM THE JANUARY 11, 2011, BOROUGH SPECIAL ELECTION.
- c. AM No. 11-012: AWARD OF BID NO. 11-054 TO D & S ROAD SERVICES IN THE CONTRACT AMOUNT OF \$201,268 FOR THE MOOSE CREEK BRIDGE REDECKING AND OIL WELL ROAD GRADING AND AGGREGATE SURFACING.
- d. AM No. 11-014: AWARD OF PROPOSAL NO. 11-041 TO R & M CONSULTANTS, INC., IN THE CONTRACT AMOUNT OF \$188,086, FOR THE HORSESHOE LAKE ROAD UPGRADE DESIGN PHASE ONE.

X. NEW BUSINESS

A. INTRODUCTION (For public hearing – 03/15/11, 7 p.m., Borough Assembly Chambers)

- 1. Ordinance Serial No. 11-023: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE AVIATOR SUBDIVISION ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 437 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 11-024: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$23,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE AVIATOR SUBDIVISION ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 437, AND FIXING DETAILS OF SAID BONDS.
 - (1) IM No. 11-039
- 2. Ordinance Serial No. 11-025: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE ASHWOOD LOOP AREA ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 438 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 11-026: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT

TO EXCEED \$47,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE ASHWOOD LOOP AREA ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 438, AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 11-040

3. Ordinance Serial No. 11-027: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE ALYESKA AND TAHOE DRIVES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 440 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

- a. Ordinance Serial No. 11-028: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$38,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE ALYESKA AND TAHOE DRIVES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 440, AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 11-041

4. Ordinance Serial No. 11-030: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$25,000 FROM THE WEST LAKES FIRE SERVICE AREA NO. 136 FUND BALANCE, FUND 249, TO THE WEST LAKES FIRE SERVICE AREA NO. 136 FISCAL YEAR 2011 OPERATING BUDGET, FUND 249, TO REIMBURSE FOR EXPENSES INCURRED IN THE PREPARATION OF AN INSURANCE SERVICES OFFICE, PUBLIC PROTECTION CLASSIFICATION AUDIT.

- a. IM No. 11-035

5. Ordinance Serial No. 11-031: AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$60,000 FROM THE BUTTE FIRE SERVICE AREA NO. 2 FUND BALANCE, FUND 251, TO FUND 405, PROJECT NO. 45113, STATION 21 EXTERIOR REFINISHING, TO ALLOW FOR THE EXTERIOR REFINISHING OF STATION 21 AND ASSOCIATED BUILDINGS.

- a. Resolution Serial No. 11-028: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR BUTTE FIRE SERVICE AREA PROJECT NO. 45113, STATION 21 EXTERIOR REFINISHING.

(1) IM No. 11-042

6. Ordinance Serial No. 11-032: AN ORDINANCE REAPPROPRIATING \$55,850 FROM THE TRAILS MANAGEMENT DIVISION FISCAL YEAR 2011 OPERATING BUDGET, FUND 100, AND \$44,150 COMMUNITY DEVELOPMENT ADMINISTRATION DIVISION FISCAL YEAR 2011 OPERATING BUDGET, FUND 100, TO FUND 440, PROJECT NO. 15015, AUTHORIZING THE MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE MAT-SU TRAILS AND PARKS FOUNDATION FOR THE TRAILS MANAGEMENT AND PUBLIC ENGAGEMENT PROJECT.
 - a. Resolution Serial No. 11-029: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE TRAILS MANAGEMENT AND PUBLIC ENGAGEMENT PROJECT.
 - (1) IM No. 11-047

7. Ordinance Serial No. 11-033: AN ORDINANCE AMENDING MSB 18.02 TO CLARIFY DUTIES AND PROVIDE FOR A TIMEFRAME AND ASSEMBLY APPROVAL OF ALL LEASES IN THE PORT DISTRICT. *(Sponsored by Assemblymember Halter)*
 - a. IM No. 11-049

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT *(with a motion pending from February 1, 2011)*

C. OTHER NEW BUSINESS

1. MOTION TO AMEND SOMETHING PREVIOUSLY ADOPTED *(Requested by Assemblymember Halter)*
 - a. Resolution Serial No. 11-007: A RESOLUTION ADOPTING THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2012 THROUGH FISCAL YEAR 2017.
 - (1) IM No. 11-009

- D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

XI. RECONSIDERATION

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT

Disabled persons needing reasonable accommodation in order to participate at an Assembly meeting should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.